

**Office of the Chief Election Officer**  
**Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.)-495009**  
**(A Central University established by The Central Universities Act, 2009)**  
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**ELECTION URGENT**

Letter No.: GGV/Election-13/13

Dated 21<sup>st</sup> August, 2013

To  
All Deans of Schools of Studies

**Subject: Students' Council Election -2013,**

Dear Madam/Sir,

Your attention is drawn to the following instructions of the Honourable Vice-Chancellor for necessary compliance at your end and from the Heads of the Departments under your School of Studies.

1. The valid Identity Card of the voters will be the Identity Card duly issued by the Proctor. In case the Identity Card is not issued by the Proctor, then the library card issued by the Librarian of the Central Library of the University can be used as valid Identity card for voting. In the absence of the above cards, the Heads of the Departments may issue the Temporary Identity Card for the purpose of voting in the Students Council Election 2013 only. **The format of the temporary Identity card will be the same as that of the card issued by the Proctor.**
2. No teacher in the departments under your School of Studies **shall leave the headquarters up to completion of the Election process without taking NOC** from the undersigned and permission from competent authority,.
3. All the Deans of Schools of Studies and Heads of the Departments shall ascertain their availability in the Departments up to the time notified in the election programme on
  - a. The day of issue and filing of consent (nomination) forms
  - b. The day of scrutiny consent (nomination) forms
  - c. The day of polling and counting of votes
  - d. The day of election of Office bearers
4. All the Deans of Schools of Studies and Heads of the Departments shall ascertain the availability of all the teachers in the Departments on the day of polling and counting of votes and the day of election of Office bearers near the concerned polling booths.

(Prof. L. P. Pateriya)  
**Chief Election Officer**

Copy to:

1. Secretary to Vice Chancellor for information of Honourable Vice Chancellor
2. Personal Assistant to Pro-Vice Chancellor for information of Pro-Vice Chancellor
3. Steno to Registrar for information of Registrar
4. Dean, Students' Welfare for information and necessary action
5. Proctor for information and necessary action
6. In charge Media cell for information and necessary action
7. Head, Department of Computer Science and Information Technology for up loading the information on the University website